ST. JOAN OF ARC SCHOOL RECOMMENDATION FORM

TO: Principal, Guidance Counselor or Teacher
(Please return directly to St. Joan of Arc School)

Name of Student ___________________________________________________________________________

Applicant to Grade ______________________

The items below ask for your sense of this student’s emotional and social growth, intellectual development and relationships within the school community. We understand the difficulty in making such an evaluation. All information that you furnish will be kept confidential and will not be shared with students, parents, or guardians. On behalf of this student, we thank you for your cooperation.

I have known this candidate for _______ years. My relationship has been that of ________________________________________________________

What are the first words that come to mind in order to describe this student? __________________________________________________________

_____________________________________________________________________________________________________________________

A. Academic Qualities

1. Academic Ability
   - Outstanding
   - Good
   - Average
   - Limited

2. Academic Achievement
   - Far above expectations
   - Better than tests
   - As expected
   - Below Expectation

3. Self-motivation
   - Well-motivated
   - Some desire to learn
   - Only that required
   - Does very little

4. Effort/Drive
   - Maximum
   - Usually good
   - Sporadic
   - Occasional

5. Study Habits
   - Well-organized
   - Usually gets work done
   - Easily distracted
   - Poor habits

6. Intellectual Curiosity
   - Strong and varied
   - In one area only
   - An occasional spark
   - Limited

7. Ability to Work
   - Always works well
   - Usually effective
   - Sometimes unable to cope
   - Has great difficulty in a group

8. Ability to Work Alone
   - Always works well
   - Needs help occasionally
   - Needs help frequently
   - Needs much supervision

9. Participation in Discussion
   - Joins in readily
   - Participates occasionally
   - Contributes when called on
   - Wants to dominate
   - Rarely contributes

10. Reads for Pleasure
    - Constantly
    - Frequently
    - Occasionally
    - When prodded
    - Rarely

11. Ability to Write
    - Ideas and mechanics excellent
    - Ideas good, mechanics fair
    - Ideas fair, mechanics good
    - Ideas and mechanics limited

12. Ability to Express Ideas Orally
    - Exceptional
    - Good
    - Has some difficulty
    - Limited

13. Follows Directions
    - Quickly and correctly
    - Occasionally needs help
    - Needs much explanation

14. Uses Suggestions or Corrections
    - Always
    - Usually
    - Needs reminding
    - Rarely follows suggestions

15. Seeks Help When Needed
    - Always
    - Usually
    - Occasionally
    - Rarely

16. Attention Span
    - Exceptionally good
    - Usually good
    - Occasionally distracted
    - Easily distracted
B. The words circled may help describe this applicant:

<table>
<thead>
<tr>
<th>Trait</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>aggressive</td>
<td>anxious, articulate, cheerful, disobedient, easily discouraged</td>
</tr>
<tr>
<td>helpful</td>
<td>follower, honest, influential, irritable, manipulative</td>
</tr>
<tr>
<td>organized</td>
<td>confident, over-protected, passive-resistant, perfectionist, responsible</td>
</tr>
<tr>
<td>self-centered</td>
<td>self-disciplined, motivated, shy, social, vivacious</td>
</tr>
<tr>
<td>well-liked</td>
<td>positive leader, negative leader, conscientious</td>
</tr>
</tbody>
</table>

C. Personal Qualities

1. Maturity in terms of age
   - Very mature
   - Above average
   - Normal
   - Somewhat immature
   - Very immature

2. Consideration of Others
   - Usually thoughtful
   - Usual considerate
   - Rarely considerate
   - Selfish

3. Social Adjustment with Peers
   - Healthy relationships
   - Occasional minor problems
   - Frequent minor problems
   - Relates poorly

4. Stability
   - Stable
   - Somewhat tense
   - Seeks much attention
   - Easily frustrated

5. Sense of humor
   - Delightful
   - Good
   - Normal
   - Rarely laughs or smiles

6. Self-confidence
   - Healthy self-image
   - Needs some support
   - Appears overly confident
   - Needs much reassurance

7. Integrity
   - Very honest
   - Usually trustworthy
   - Some reservations
   - Untrustworthy

8. Conduct
   - Well-behaved
   - Usually obeys rules
   - Occasional misconduct
   - Frequent disruptions

9. Attitude of Parents
   - Cooperative
   - Indifferent
   - Overly protective
   - Antagonistic

10. Health of Applicant
    - Excellent
    - Occasionally sick
    - Seldom sick
    - Frequently sick

D. Has the applicant been evaluated for any physical, emotional, or academic reasons?  Yes ___  No ___  Do not know ___

E. Is the applicant currently on medication or previously been on medication?  Yes ___  No ___  Do not know ___

F. Have you observed any signs of learning disabilities?  Yes ___  No ___  Do not know ___
   If yes, please explain.

G. Have all financial obligations to your school been fulfilled?  __________________________________________
   To be completed by an Administrator

H. Do you have any additional information which might be helpful in our evaluation of this student?

May we contact you for further information? ________

Name__________________________________________  Signature____________________________________________  Date_________________

School ___________________________________________________________________________________________________________________

School Address ____________________________________________________________________________________________________________

_______________________________________________________  School Telephone _________________________________________________