



St. Joan of Arc School

August 16, 2023

Dear SJA Families,

Welcome to the 2023 -2024 school year. This time of year always brings excitement to our campus. We are working hard to have everything ready when the students return on August 28. The Weekly Newsletter will continue to be posted each Wednesday at 4:00pm and can be accessed from the School Website. <https://stjoanarc.org/news/>

The construction of the Parish Life Center and the Chapel continue to move forward. On **September 7**, BGE will be on campus to connect new electrical meters. In order to do this the power will be shut off to the school for the day. Due to this, the school will be closed September 7 and there will be no aftercare. We wanted to share this with you as early as possible so you can make arrangements for your students.

Attached to this newsletter is parent information that includes accounts and apps that are used throughout the school year. Please use these next few weeks to set up these accounts to help our school year begin smoothly. Students should be completing their summer assignments. Completed assignments are due the first week of school. All summer work and school supply lists can be found on the school website.

[Click](#) here to access the Student Parent Handbook for 2023 -2024.

God Bless and enjoy the last days of summer,

Ms. Dianne Kestler
Principal

Important Dates

August 28	First Day of School	12:05 dismissal	No aftercare
August 29 – August 31	PreK and K students will dismiss at 12:05		No aftercare for PreK and K
August 30	Back to school Night Grades 1 – 8	6:00pm – 8:00pm	
September 1		12:05 dismissal All students	Aftercare until 4pm
September 4	Labor Day	School closed	No aftercare
September 7	Electrical Connection	School closed	No aftercare
September 11	Freedom Walk to Festival Park	9:30am	

Spirit Wear

Spirit wear sales will end August 20, 2023. Please go to the following [link](#) to place your order. Orders will arrive in the middle of September.

<https://stjoanofarcspiritwear.itemorder.com/shop/home/>

Enrollment Information

All checklist items were due on July 1. Please go into school admin and make sure all checklist items are 100% complete. <https://stjoanarc.schooladminonline.com/> Please be sure contact information is correct.

FACTS

If you have not done so already, please set up your FACTS account. Tuition payments are withdrawn automatically each month. Incidental expenses default to auto pay unless you go into your FACTS account and cancel this feature. Summer Camp, Extended Care, Field Trips and Classroom materials are examples of incidental expenses. First incidental expenses will be billed on September 25.

Should you have any questions please contact Pam Franke at pfranke@stjoanarc.org

Supply Lists/Summer Work

Supply Lists and Summer Work can be found on our School Website under [Resources](#). Students should be working on their assignments throughout the summer months. As you noticed on the Supply Lists, some items are purchased by the school to keep uniformity. Listed below are items that will be billed as Incidental expenses on September 25.

Yearbooks

Purchase the SJA 2022-2023 School Yearbook. The cost is \$23.00 per yearbook. You can order yearbooks at <https://commpe.pictavo.com/>. Yearbooks will be distributed at the start of the school year.

Uniforms

All uniforms are purchased through [Flynn O'Hara](#). Attached is our updated Uniform Policy for the 2023 - 2024 school year.

New for 2023 -2024 school year: Kindergarten and Grade 1 students are to wear bucks with their regular uniform. Tennis shoes are to be worn on PE days.

From the School Nurse

Health Forms were due on July 1. Please be sure you uploaded the completed forms for your students.

Link for Health Form Requirements Per Grade: <https://sites.google.com/stjoanarc.org/nurse/health-forms>

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Please reach out if you have any questions! sbaer@stjoanarc.org,

Student Accident Insurance

If you are interested in Student Accident Insurance, please log into School Admin on complete the form under optional items. <https://stjoanarc.schooladminonline.com/>

FACTS Incidental Billing

The following items will be charged on September 25.

Grade	Item	Cost
PreK	Rest Mat	\$25.00
K	Pencil Case	\$4.00
K	Manuscript Book	\$2.00
1	Pencil Case	\$4.00
1	Manuscript Book	\$2.00
2	Pencil Case	\$4.00
2	Good News Planner	\$5.00
2	Practice Journals (4pk)	\$10.00
3	Pencil Case	\$4.00
3	Good News Planner	\$5.00
4	Good News Planner	\$5.00
4	Novels	TBA
5	Good News Planner	\$5.00
5	Novels	TBA
6	Good News Planner	\$5.00
6	Art Sketch Pad	\$11.00
6	Spanish Binder	\$3.00
6	Novels	TBA
7	Good News Planner	\$5.00
7	Art Sketch Pad	\$11.00
7	Spanish Binder	\$3.00
7	Novels	TBA
8	Good News Planner	\$5.00
8	Art Sketch Pad	\$11.00
8	Spanish Binder	\$3.00
8	Novels	TBA

SCHOOL UNIFORM 2023-2024



School uniforms are purchased from Flynn O'Hara Uniform Company.

Flynn O'Hara Uniforms
8868 Waltham Woods Rd.
Parkville, MD 21234
410-828-4709
<https://flynnohara.com/>

The appearance of any young person is primarily the responsibility of that individual and his/her parents. We expect students to maintain the type of neatness and grooming that does not interfere with the health and safety of themselves or others, nor with the educational process or religious dimension of the school. All uniforms must be clean, in good repair and properly fitted. All clothing must be labeled with the child's name.

The school recognizes that particular hairstyles are often part of racial, ethnic, spiritual, and cultural identity and practice. Accordingly, it is the policy of the School to permit individual families to decide the appropriate cared-for *hairstyle* for their children. All hairstyles need to be of natural colors. Boys need to be clean shaven.

PREK FALL/WINTER UNIFORMS (Nov. 1; March 31)

Girls and Boys

- Short or long sleeve navy uniform polo shirt
- Khaki elastic waist pants; no snaps, buttons, zippers or belts (No jumpers for PreK)
- **Second Layer**-Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo
- Solid color black or white tennis shoes with Velcro closure (no tie shoes)
- White socks that cover the ankle – no logos

PREK SUMMER UNIFORMS Options (August 29 - Oct. 31; April 1 – June 8)

Girls and Boys

- Short sleeve navy blue uniform polo shirt
- Khaki elastic waist shorts no snaps, buttons, zippers or belts
- **Second Layer**-Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo. (Navy crewneck sweatshirt with SJA logo maybe worn with shorts.)
- Solid color black or white tennis shoes with Velcro closure (no tie shoes)
- White socks that cover the ankle – no logos

GRADES K-5 FALL/WINTER UNIFORMS (Nov. 1; March 31)

Girls

- SJA plaid jumper (jumpers should be no more than 2 inches above the knee) with white peter pan collar blouse (cotton or polyester)
or
- Khaki slacks with SJA navy banded bottom shirt, or SJA navy polo shirt (tucked in and worn with brown or black belt)
- Navy tights, navy leggings with white or navy socks that cover the ankle, navy knee socks, white or navy socks that cover the ankle – no logos
- **Second Layer**-Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo
- Uniform tan buck shoes
- Jewelry: watches, 1 pair of small earrings worn in the earlobe, one ring, a religious cross

medal worn on a thin chain

- No make-up
- ONLY clear/natural nail polish and natural nails are permitted
- No Smart watches are permitted

Boys

- Khaki trousers (worn with brown or black belt)
- Long or short sleeve navy blue SJA polo shirt (tucked in)
- White or navy socks that cover the ankle – no logos
- **Second Layer**-Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo
- Uniform tan buck shoe
- Jewelry: watches, crosses or religious medals worn on a thin chain
- No Smart watches are permitted

GRADES K-5 SUMMER UNIFORMS Options (August 29 - Oct. 31; April 1 – June 8)

- Khaki shorts (worn with brown or black belt)
- Khaki uniform skort
- SJA navy blue polo shirt (tucked in)
- White or navy socks that cover the ankle – no logos
- Uniform tan buck shoes
- No long sleeve shirts may be worn under short sleeve shirts nor leggings worn under shorts or skort.
- Girls may wear SJA plaid jumper (jumpers should be no more than 2 inches above the knee) with white peter pan collar blouse (cotton or polyester)
- **Second Layer**-Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo. (Navy crewneck sweatshirt with SJA logo maybe worn with shorts or skort)
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MIDDLE SCHOOL Grades 6-8 FALL/WINTER UNIFORMS (Nov. 1; March 31)

Girls

- SJA plaid skirt or khaki slacks (worn with a black or brown belt)
- SJA navy polo shirt (tucked in)
- Navy tights, navy leggings with white or navy socks that cover the ankle Navy knee socks, white or navy socks that cover the ankle - no logos
- **Second Layer**- Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo
- Uniform tan buck shoes
- Jewelry: watches, crosses or religious medals worn on a thin chain, one small pair earrings worn in the ear lobe or 1 pair of small hoop earrings, one ring
- No make-up
- Only natural nails are permitted with clear/natural nail polish
- No Smart watches are permitted

Boys

- Khaki trousers (worn with brown or black belt)
- Navy blue SJA long or short sleeve polo shirt (tucked in)
- **Second Layer**-Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo
- White or navy socks that cover the ankle
- Uniform tan buck shoes
- Jewelry: watches, crosses or religious medals worn on a thin chain
- No Smart watches are permitted

MIDDLE SCHOOL Grades 6-8 SUMMER UNIFORMS Options (August 29 - Oct. 31; April 1 – June 8)

- Khaki shorts worn (worn with brown or black belt)
- Khaki uniform skort or SJA plaid skirt
- SJA navy polo shirt (tucked in)
- White or navy socks that cover the ankle – no logo
- Uniform tan buck shoes
- No long sleeve shirts may be worn under short sleeve shirts.
- No leggings may be worn under shorts or skort.
- **Second Layer-** Navy cardigan sweater, pullover sweater, sweater vest or Navy ¼ zip fleece pullover with SJA logo. (Navy crewneck sweatshirt with SJA logo maybe worn with shorts.)

PHYSICAL EDUCATION UNIFORM (PreK – Grade 8)

Summer PE Uniform (August 29 - Oct. 31; April 1 - June 8)

- PE uniform instead of the regular uniform on PE days
- Regular tennis shoes that tie or have Velcro closings are required.
- White socks that cover the ankle – no logos
- Grey short sleeve t-shirt with SJA logo
- Navy micromesh gym shorts with SJA logo
- **Second Layer-**Navy Crewneck sweatshirt with SJA logo
- No jewelry is permitted on PE days
- Parents should make sure that the student is dressed properly for weather conditions.

Winter PE Uniform (Nov. 1; March 31)

- Regular tennis shoes that tie or have Velcro closings are required
- White socks that cover the ankle – no logos
- **Second Layer-**Navy Crewneck sweatshirt with SJA logo
- Grey t-shirt, long or short sleeves, with SJA logo
- Navy uniform sweatpants with SJA logo
- No jewelry is permitted on PE days
- Parents should make sure that the student is dressed properly for weather conditions.

Additional information:

- Spirt wear and hoodies are not part of the regular uniform. Jackets are not to be worn in the building. Second layers for regular uniform are: Navy cardigan, pullover or vest sweater with SJA logo, navy ¼ zip fleece pullover with SJA logo, Navy crewneck sweatshirt with SJA logo (Summer and Spring only.)
- PE Uniform second layer is Navy crewneck sweatshirt with SAJ logo.
- Hats/caps may not be worn inside the building.
- Complete uniforms, with shirts neatly tucked in and buttoned, are to be worn every day, except for the day on which a student has Physical Education or on Mondays.
- Fad or costume jewelry is not permitted. Girls are permitted small post earrings no larger than a dime. Boys are not permitted to wear earrings in school or at school related activities. Boys and girls may wear one bracelet and a watch, and one necklace with a small pendant.

Out of Uniform Days

On occasion, there may be out of uniforms days scheduled. Clothing may not contain terms, logos, pictures, cartoons, slogans, writing, or images that are offensive, political, harassing, or discriminatory in nature.

Students also MAY NOT WEAR:

- Dresses, skirts, or shorts more than 2 inches above the knee
- Sandal, flip flops or other open shoes (safety reasons)
- Pants or jeans with tears, shreds or holes

- Tightly fitted or revealing clothing. (leggings must be worn with a long shirt that covers the top half of the leg)
- Tank tops, sleeveless shirts, or shirts with cut – out shoulders

**When in doubt, do not wear it to school.

If an article of clothing is deemed to be inappropriate, a student may be required to alter his/her apparel. Students who are wearing inappropriate clothing will not be permitted to attend classes until that clothing has been changed. Parents will be notified in this event.

Field Trips

Students are expected to wear their regular uniform on all field trips unless otherwise specified.

Lost and Found

St. Joan of Arc requires that all items of clothing be labeled with the child's first and last name. In that way, we may return clothing that is left in an area other than the child's classroom. Due to limited space, unclaimed clothing will be held for one month in the lost and found bin and then be donated.

Parent Information 2023 -2024



School Times

7:50am Parking lot opens for drop off
7:50am - 8:10am Students go directly to Homeroom
8:10am Students are late and need to report to the Main Office.
2:30pm Parents line up for dismissal, parking lot opens at 2:50pm
2:45pm - 3:10pm Office is closed for dismissal
3:05pm Dismissal begins
12:05pm Early Dismissal Days

Emergency & Weather related Closings/Delayed Openings

St. Joan of Arc School follows the same procedures for school closing and delays as does the Harford County Public School System. If Harford County schools close early because of inclement weather, SJA will do the same.

Extended Care will not open on days when school is closed. Morning Care will not be open when school is opening late. If school is dismissed early, Extended Care will be opened 1 hour after dismissal.

Dismissal Procedures

PikMyKid App

The PikMyKid app is required for all families in order to run a safe and efficient dismissal.

Existing families, your account has rolled over for the new school year. Please make sure if you have a new student entering, they are registered to your account.

All students will bring home a PikMyKid Car Tag at the start of school with an ID number and QR code.

New families, please download the PikMyKid app onto your mobile device. Please keep this handy in your car and hand them out to anyone who plans on picking up your child. You will be the Primary Parent for your child and in control of their dismissal time through the App. You can delegate alternate individuals, but they should have the App also as it will send a matching student ID number to the phone for us to validate the correct person is picking up the proper child. If you are part of a car pool, each child's number will be sent to the phone for validation.

VIRTUS (Volunteer)

All volunteers must complete VIRTUS training. Please [click here](#) to learn more.

Track It Forward

This is the website we use to track volunteer hours for the year. Each family is required to volunteer 20 hours per school year. If you choose not to volunteer, your FACTS account will be billed on May 14, 2024 for \$10.00 per incomplete hour for up to 20 hours. Existing families, please make sure your information is correct and you have an account on Track It Forward. New families, please click the link to register and create an account for the school year. Some opportunities are already available. We are looking forward to having volunteers back in our school! <https://www.trackitforward.com/site/stjoan-arc-school>

FACTS

All families are required to have a FACTS account. This account is initially set up through School Admin during the registration process FACTS is the platform all Archdiocesan schools use for tuition payments and incidental expenses (field trips, novels, extended care, etc.) There are two sections within your FACTS account. One for tuition and the other for incidental expenses. Tuition payments are automatically withdrawn from your designated account. The incidental account can be set up as automatic withdrawals or you may go in and pay when billed.

Please note if you need to reschedule a tuition payment you must contact Pam Franke 3 business days prior to the scheduled payment date.

Any questions regarding your FACTS account please contact Pam Franke, Business Manager at 410-272-1387 ext 217 or pfranke@stjoanarc.org

PBIS

PBIS reinforces positive behavior. SJA stands on the principles of respect, responsibility and leadership. [Click here](#) to learn more about PBIS. Teachers will provide parents with account information.

SJA School Calendar

All SJA events will be posted to the calendar located online on the school website. Please sync your device to this calendar. This is a live calendar so please check back weekly for updated events.

<https://stjoanarc.org/calendar/>

School Newsletter

A weekly newsletter is posted electronically on the school website under [News](#) every Wednesday at 4:00pm.

Media Release

As stated in the [Student/Parent Handbook](#), parents who do not want their child to participate in media opportunities are asked to notify the principal in writing by September 1.

Timeline for Grant/Aid and ReEnrollment

November 1 - FACTS (Grant and Aid) applications open

December 1- January 8th - ReEnrollment for Current families in School Admin

February 28 - FACTS 9 Grant and Aid) deadline

PowerSchool

PowerSchool is the online portal for reporting student progress in grades 3 -8. Teachers will provide parents with account information.

Extended Care

St. Joan of Arc School offers affordable before and after school care for families who have a need for this service. Hours are from 7:00 am until school begins and dismissal until 6:00pm on regular school days.

Care will be provided for early dismissal days until 4:00pm. [Click here](#) to register or email extendedcare@stjoanarc.org for more information.